

Northern Rockies URISA

Board Meeting Minutes ~ Tuesday, November 13, 2018

Call To Order: 3:35 pm MST

Roll Call:

Present:

- President Elect: Rob Marin
- President: Geoff Klein
- Past President: Greg Newkirk
- Treasurer: Kara Utter
- Secretary: Gina Price
- Member at Large: Kayla Kruse
- Conference Chair: Dan Narsavage
- ***Absent:***
- Member at Large: Kindra Blair

Approval of Minutes:

Kayla made a motion to approve the meeting minutes from the October board meeting, seconded by Rob. Motion passed unanimously.

Old Business:

- None

New Business:

- **Item 1: URISA International CDRC Alternate Representative** – Tom Fisher from URISA International is asking for representatives from each chapter for the Chapter Relationship and Development Committee. Rob Marin volunteers to be the primary. Geoff Klein volunteers to be the alternate representative to the committee.
- **Item 2:** Geoff would like the board to revisit and vote on whether or not to continue to support Bruce Godfrey's geo lunch meetings every other month. Kara would like to review the conference budget with Dan before we commit to regular expenditures. Perhaps we can vote on a per case basis until after the conference, then revisit regular support to local meetings. Some items on the conference budget have already exceeded their planned cost, for example, the teleconferencing telephone bill through TeleSpan.

Rob suggests that someone could look into newer options for teleconferencing. Dan says that we have been using TeleSpan since before he started on the board. So a review of different options could yield results.

- **Item 3:** Kara states that we have the final vendor opportunities list. It will be sent first to the conference vendors, and businesses associated with the conference already. Dan suggested that we should offer the vendor opportunities to the sponsors from the 2017 West Yellowstone conference,

then continue to send it to the GIS community in general. Include Garrett in the email chain so that he has up-to-date information for sponsorships.

Reports:

- Conference Planning – Registration is still holding until the workshops are finalized. The workshops chair is sending out a survey monkey survey to determine which workshops are in most demand. Then he will populate the schedule with the desired workshops.
 - Call for presentations and posters has gone out. We also put out a call for story maps.
 - Dan will be sending out his Excellence in GIS Award call for nominations soon. Others submit nominations and the Board has the final say among the nominated parties.
 - Gina will try to consolidate the three fliers for the calls for posters, presentations, and story maps into one attachment to send out to the member list.
 - Geoff has taken over as the person to accept poster submissions.
- President – nothing else to report
- President Elect – Rob has used Zoom as a teleconferencing service. Their professional rate is \$14.99/month per host. Rob offers to host the next board meeting so that we can give Zoom a trial run.
- Past President – nothing else to report
- Secretary – Gina asks if anyone else has any potential conflicts with 12/20/18 for the next scheduled meeting. No known conflicts at this time.
- Treasurer – Current balance \$26,336.14 with all checks out, and two checks uncashed as of today.
- Member at Large – nothing else to report
- Member at Large – absent

Next meeting:

- Thursday, December 20, 2018

Adjournment: 4:29 pm MDT

Gina made a motion to adjourn. Kayla seconded. None opposed.

Interim activity:

- Wednesday 11/14/2018 Email from Kara Utter regarding communication with Telspan about our high costs for conference calling services. It has been confirmed that we can cancel our service at any time, and no better offer was tendered to keep our business.
- Tuesday 11/20/2018 Email from Kara Utter stating that URISA International has offered to let us use their Telspan number and rate and bill us quarterly for any usage. They assigned us new conference call numbers and participant and leader codes.
- Monday 11/26/2018 Email from Kara Utter asking about what to do with new membership applications that she has received.
 - Reply from Gina Price stating that if Kara would forward their contact information to Gina, she will make sure the new member receives all the future member email correspondence.
 - Reply from Kara asking if anyone knows if we have a standard reply letter thanking the new member for joining, or for supporting URISA, outlining the benefits of membership, etc...

- Reply from Greg Newkirk with a link to the NR URISA website with the membership application and benefit information.