

# Northern Rockies URISA

Board Meeting Minutes ~ Thursday, January 17, 2019

## Call To Order: 3:36 pm MST

### Roll Call:

#### *Present:*

- President: Geoff Klein
- President Elect: Rob Marin
- Past President: Greg Newkirk
- Treasurer: Kara Utter
- Secretary: Gina Price
- Member at Large: Kayla Kruse
- Member at Large: Kindra Blair
- Conference Chair: Dan Narsavage

#### • *Absent:*

### Approval of Minutes:

Kayla made a motion to approve the meeting minutes from the December board meeting, seconded by Rob. Motion passed unanimously.

### Old Business:

- None

### New Business:

- **Item 1: Registration is Open**

### Reports:

- Conference Planning – Conference registration is open. Five or six vendors have already contacted Dan, and have been passed on to Garrett to sign up as vendor exhibitors. Geoff asks if there is a limit for how many vendors can register? Garrett has nine (9) tables set up in the Vendor Hall, there may be room for ten (10). Dan requests that Gina send the link to the open registration site to the NR URISA member list, with a repeated call for presentations, posters, and story maps.
- President – Geoff asks if there are any other places that he should be sending the requests for calls for presentations, posters, and story maps other than the geo list-serv? Dan says that if Geoff posts to the list-serv, that is good.  
Geoff brings up the topic of SWIG's proposal of merging SWIG under the umbrella of NR URISA Board. Dan says that there will be a meeting held at the Intermountain GIS 2019 Conference, but it has not been scheduled yet.

- President Elect – Rob gives a summary of the last CDRC meeting. If anyone has any ideas for presentations for GIS-Pro 2019, the deadline for proposals is the end of February 2019. URISA International has an introductory membership special going until March 31, 2019; \$100 for a one year membership or \$150 for a two-year membership. The new chair of the Vanguard Cabinet is Rachel Rodriguez. GIS Management Institute offers to evaluate any organization for their adherence to GIS Best Practices.
- Past President – Greg plans to continue to monitor the conference registration. He will make the name tags and certificates. Dan mentions that there is \$100 in the budget for name tags and lanyards.
- Secretary – Gina reports that two more student volunteer applications have been requested since the last meeting. She has given the applicants an extended deadline of February 15, 2019.
- Treasurer – Kara reports that Uofl GIS Day and SWIG Boise Watershed GIS Day \$250 checks have been sent. Reimbursement checks have been mailed for URISA International memberships for those board members that have submitted receipts.
- Member at Large – nothing else to report
- Member at Large – Kayla asks if we could add a section to our Meeting Agenda for Tabled Business so we do not forget about the conference call provider discussion.

## Next meeting:

- Thursday, February 21, 2019 3:30 pm MST

## Adjournment: 4:15 pm MDT

Kara made a motion to adjourn. Gina seconded. None opposed.

## Addendum:

- Friday, January 1, 2019 Email from Kara Utter regarding a possible new dedicated position on the board for Young Professional outreach. Topic added to Tabled Business.
- Sunday, January 20, 2019 Email from Kara Utter informing Board that she filed our last sales tax permit and cancelled it at the same time. We can reapply in the future if necessary.
- Tuesday, January 22, 2019 Email from Cyndi Andersen forwarded from Gina Price regarding conference registration question. The registration website had been advertising a free workshop with registration.
  - Multiple emails from Dan Narsavage, Greg Newkirk, and Cyndi Andersen including screen shots of the website:
    - 4:45 pm Dan replied to Cyndi that there should not be a free workshop offered with registration.
    - 5:10 pm Cyndi replied to Dan with a screen shot and link that showed the text “Note: One workshop (whether full or half-day) included in full registration.
    - Wednesday, January 23, 2019 10:31 am Greg replied confirming that there should not be a free workshop being offered.
    - 10:35 am the free workshop note has been removed.
- Friday, January 25, 2019 Email from Dan Narsavage regarding this year’s Excellence in GIS Award. He also asked if anyone on the Board had any objections to Dan submitting a nomination.
  - Gina Price replied that she did not see a conflict because Dan is not part of the group selecting the winner of the award.
  - Kayla Kruse replied that she saw no real issue with Dan submitting a nomination.

- Friday, January 25, 2019 Email from Greg Newkirk asking individual Board members to reply to him separately about their future Board participation plans.
- Wednesday, January 30, 2019 Email from Dan Narsavage asking if we would offer a discounted exhibitor booth for non-profit or educational groups?
  - Kindra Blair replied that she would need to look through old files to see if we had offered discounted booths in the past.
  - Email from Eric Wing forwarded by Dan Narsavage. Eric stated that NWGIS usually does offer half-price booths to school vendors.
  - Kara Utter replied stating that she liked the idea of charging half-price for non-profit and educational organizations because they often struggle financially.
  - Kayla Kruse replied that she also supported the idea.
  - Thursday, January 31, 2019 Kindra Blair replied that she looked through past conference documents, but could not find anything about this specific subject. She is in support of the half-price exhibitor booth for non-profits and educational organizations.
- Wednesday, February 13, 2019 Email from Gina Price forwarding a question from a College of Western Idaho faculty member asking if we offered any student registration discounts?
  - Greg Newkirk replied stating that we might be able to provide a reduced student rate, especially if the student volunteer roster is already full.
  - Dan Narsavage replied in support of the reduced student registration, as long as it does not pose a problem for Verlanda.
  - Greg Newkirk replied that we should wait and see how many students return student volunteer applications. If there are more students that apply than can be accepted as volunteers we can revisit creating a lower registration fee.