

Northern Rockies URISA

Board Meeting Minutes ~ Thursday, June 20, 2019

Call To Order: 3:35 pm MST

Roll Call:

Present:

- President Elect: Rob Marin
- Past President: Greg Newkirk
- Treasurer: Kara Utter
- Secretary: Gina Price
- Member at Large: Kindra Blair
- Member at Large: Kayla Kruse
- Past Conference Chair, Past Past President: Dan Narsavage
- Incoming President Elect: Kade Smith
- Incoming Member at Large: Cole Nelson

Absent:

- President: Geoff Klein
- Incoming Member at Large: Pam Bond

Approval of Minutes:

Rob makes a motion to approve the May board meeting minutes and interim activity, Kindra seconds. None opposed.

Old Business:

- None

New Business:

- Conference Call Program – Rob asks if anyone has used Zoom before. Kindra and Kade say yes. Kade says that it works for everything that he has ever used it for. Kindra has used it for large groups, 70-80 people in attendance. Rob asks if there are any glitches of which we should be aware? Kade like the screen sharing capabilities.
Kara states that our TelSpan costs are currently \$0.06 per person per minute on TelSpan. The last conference time monthly invoice from TelSpace was \$88.00. Ten people on a 75 minutes phone call was \$38.00. The Zoom option that Rob would recommend is the Pro option for \$14.99/mo.
Rob makes a motion to adopt Zoom as our Teleconferencing program, Kara seconds. Motion passes unanimously by acclimation.
- New Board members – On July 1, 2019, Kade Smith, Cole Nelson, and Pam Bond will begin their terms as NR URISA Board Members.

- Chapter Maturity Assessment – Rob has been completing the Chapter Maturity Assessment. He will email the Assessment with his comments around to the rest of the Board members. The rest of the Board members can add their comments to any questions on the Assessment.
- 2021 Conference Beginnings – Total spent on 2019 Conference = \$34,815 and took in \$40,485
Last year we hosted two events with a budget of \$2,000 each, one with a budget of \$1,500, and two GIS Day's with a budget of \$250 each. Our current available balance is \$34,000. Greg says that we should estimate at least spending \$10,000 up front to begin planning a conference, with a minimum balance of \$20,000. Kara offers to do a budget analysis of last years' regional GIS group outreach efforts and social event funding. Then NR URISA can more effectively budget and plan how to use funds on hand while retaining a large enough balance to fund the 2021 Conference planning.
Gina has begun researching possible Conference venues with capacity for 100+ attendees. She will begin filling out RFP's to send to possible venues for the potential date range of 4/18/2021-5/14/2021.
Greg suggests that we form a Conference Exploratory Committee until we are ready to formally fill Conference Committee Chair roles.

Tabled Business:

- Restructuring membership process
- Welcome email for new members

Reports:

- President – absent
- President Elect – nothing additional to report
- Past President – nothing additional to report
- Secretary – nothing additional to report
- Treasurer – The 2019 Conference Keynote Speaker left her payment check. Kara already resent a new check, and it has been cashed. Kara would like to cancel the first check, and absorb the \$36 fee for cancelling the check. There is no opposition to NR URISA paying this fee.
- Member at Large – nothing additional to report
- Member at Large – absent
- 2019 Conference Chair – Dan would like to either rename the Podio space to 2021 Conference, or save a new Podio space to begin the 2021 Conference planning.
- Incoming President Elect – nothing additional to report
- Incoming Member at Large – nothing additional to report
- Incoming Member at Large – absent

Next meeting:

- Thursday, July 18, 2019 8:30 MST

Adjournment: 4:44 pm MDT

Rob makes a motion to adjourn. Gina seconds. Motion passes unanimously by acclamation.

Addendum:

- Friday, June 21, 2019 email from Dan Narsavage regarding reopening Podio space for future conference planning. All existing documents have been tagged “historical.”
- Monday, June 8, 2019 email from Kara Utter Financial Summary from 2009-2019.