

Board Meeting Minutes

Thursday, March 5, 2009- 2pm PST/3pm MST

Attending: Donna Phillips, Angela Vanderpas, Kindra Serr, Dan Spinosa, Joan Appell, Danielle Favreau, Betty Conces, Laurie Ames, Dave Christianson, Bruce Kessler, Ed DeYoung

Business:

A. Conference assignments

a. Presentations- Dave & Dave

- The sessions are basically full, with a few presentations still waiting to be confirmed. 4 rooms are full, with a 5th available for additional presentations and technical working group meetings.
 - a. Danielle asked that if some exhibitors she is working with would like to present that they be given some time in the schedule.
- The board would like to see a schedule on the web ASAP to encourage registrations. A final schedule will be sent to Laurie to by the end of next week.

b. Posters- Ed Young

- 8 abstracts submitted with a few still waiting to be confirmed. Ed has a dozen personal requests out there for people to submit their mapping projects as posters.

c. Exhibitors- Danielle

- Two more exhibitors have registered, bringing the total to five, with two more on the fence. There are no break sponsors. In light of this, we may want to move them to a smaller room if possible.
- The board brainstormed ideas for more vendors and assignments were made to make contact with fence sitters or no reply vendors.
- Because of low vendor turn out, we will need to treat the ones we have like gold. Break times and poker night are set to be in vendor area to give them maximum exposure.

d. Design Events & Exhibitor contact-Betty

- Danielle will take care of this as part of a cover letter she needs to write to the exhibitors. After this week, Pacific Agenda will forward Design Event info to exhibitors.

e. Exhibitor request for registration database-Betty

- Some exhibitors have asked if a list of conference attendee contact information will be available to them.
 - a. As in the past, we will provide this information to them in a pdf file. It will not be given to them before the conference.

f. Student Scholarships and Stipends-Kindra

- 12 students have applied for the scholarship and 8 for the stipend. Kindra will send out award letters for these and start working on a work schedule for them on Monday.

g. Workshops- Bruce Kessler

- So far, 2 for sure are a go. The rest are struggling. We may lose half of them, but this may cause a shuffle to the open workshops and help them fill up.
 - If the class is with 1 of the minimum, we won't cancel it right out.
 - Pacific Agenda will contact attendees about cancelled workshops.
- h. Excellence in GIS Award
- i. Nominees are Steve Branting (2) and Tony Morse (1)
 - Both nominees represent different aspects of contribution to the GIS community (education and professional).
 - The board approved Steve Branting as the recipient of the Excellence in GIS award. Voting was unanimous with one board member abstaining from voting.
 - i. Auction Items/Door Prizes- Becky
 - Dale the Raffle Guy will be driving to the conference with raffle items. We will need to have a tax sheet for tax purposes.
 - Raffle prizes will be given during the banquet and during the day on Friday to give attendees chance to buy tickets. Selling of tickets will happen in the vendor hall, where the raffle items will be displayed.
 - Let Danielle know if we have any items to raffle as soon as possible.

B. Miscellaneous

- Poker night will be held in the vendor area. There will be a no host bar and the possibly of a drink ticket for each attendee.
- Wednesday we will have exhibitor night and lunch to keep people at the sessions and in with the vendors. Lunch will be on your own on Thursday to cut costs.
- Donna will send Bill and Laurie some links for music at the banquet.

Reports:

Bruce: Financial Update

- Our current balance is \$26,376.21. Recent activity included a payment to Design Events, a phone conference bill, and an individual membership deposit.
- Working with Pacific Agenda to sync our ledger with the deposits they make into our account related to the Conference.

Donna: President's Update

- Donna asked the board if there had been any rumors about nominations for upcoming board elections.

NEXT MEETING: THURSDAY, MARCH 19 AT 2PM PST/ 3PM MST