

Northern Rockies URISA

Board Meeting Minutes

Thursday, 23 August, 2012

Call to order:

Made by Dennis Hill 10:31 AM MST (all times MST in the rest of this document)

Roll Call:

President: Dennis Hill	(via telephone)
Vice-President: Kindra Serr	(via telephone)
Secretary: Dan Narsavage	(in person)
Treasurer: Shawn Stubbers	(via telephone)
Member at Large: Laurie Ames	(absent)
Member at Large: Kathy von Kienast	(absent)
Member at Large: Ed DeYoung	(via telephone)
Donna Phillips	(absent)
Conference Chair: Danielle Bruno-Favreau	(via telephone)

Approval of Previous Minutes (10:32):

- Kindra Serr **moved to approve the minutes of the July meeting**, seconded by Dan Narsavage, **approved unanimously by acclamation**

Re-Missioning Statements (10:34):

- Dan Narsavage stammered in agreement with the survey results' assertion that the conferences remain very important, but he indicated surprise that workshops rank higher than the conference.
- Kindra noted workshops were overwhelmingly the highest ranked role, and she read her proposed mission statement, the final portion of which involves acting as a liaison between our membership and groups performing state & regional coordination. She noted that how we accomplish that will require some thought since it will be a new endeavor for this body.
- Dennis discussed his proposed statement, noting that he started with our current mission statement and reworked it to better fit the results of the remissioning survey.
- Dennis asked Dan to list the mission statements for the Board to vote at the next meeting.

Nomination Committee for the 2013-2015 Board (10:38):

- Dennis reported no progress on this, and suggested putting this off until next meeting

Chapter Maturity Assessment (10:39):

- Donna and Betty both reviewed the document
- Kindra sent this to National URISA while Dan was out.
- We received an acknowledgement from URISA that it was received on time

How this chapter communicates with URISA (10:40):

- Dennis reported that Donna and he have not discussed this yet.
- Dan suggested we take this up again next month

Altering the duration of membership (10:41):

- Dennis noted again that people are unsure if they are members or not since our conferences are only once every two years.
- Kindra noted that membership costs should be reconsidered along with duration
- Dennis suggested \$35 fee for membership that lasts from one conference until the next
- Shawn asked how to handle the new membership dues received, and it was agreed informally to allow those newly-renewed memberships to last from now until the 2015 conference.
- Dennis asked Dan to draft a motion containing the outcomes of this discussion for the next meeting.

Conference Planning Report (10:45):

- Regardless of our policy not to pay speakers, Danielle cannot find speakers who will speak gratis. Some are offering to conduct a workshop in addition to their keynote.
- Danielle sent an email to the Board regarding possible speakers and asked for feedback regarding that email in the next couple days.
- Danielle would like to send a workshop survey to our membership, and she will contact Kindra and Dennis regarding the survey in the next week
- We will have to cover part of Ray Hintz's speaker fees for Wednesday, to the tune of \$400.
- A current budget is roughly \$25,000 for the conference. That means we'll break even if we get roughly 100 paying attendees and eight vendors (the latter split evenly with ISPLS). Workshops are not included in that, and at this point they are considered to be self-sustaining.
 - Early-bird registration looks to be either \$250 or \$200 + \$35 membership
 - One-day registration looks like \$150
- Dennis asked if NRURISA conference registration allowed people to attend the ISPLS conference
 - No
- Regarding Workshops:
 - Dennis reported that ESRI has agreed to put on two Sunday workshops, free of charge for us that we can charge for.
 - Dennis also said that Keith Weber has indicated an ability to teach a workshop regarding ArcGIS Server.
 - Danielle also reported that Electronic Data Solutions is interested in putting on a workshop as well.
 - Greg from URISA can teach either GIS Program Management or Cartography and Map Design.
 - Dr. Kituku can put on a workshop as well, either regarding "Overcoming Buffaloes" or conflict management
 - Dennis suggested perhaps a "tribal workshop" and perhaps getting someone from Montana who specializes in that
 - Ed De Young proposed the possibility of putting on a workshop through U of I.
- Dennis asked Danielle for a blurb about the conference for the front page of the website

President's Report (10:59):

- Dennis wants all board members who are not a NRURISA member who have not paid their yearly dues to get that taken care of immediately.

Vice-President's Report (10:59):

- Kindra asked everyone to keep thinking of newsletter articles

Secretary's Report (10:59):

- Dan has nothing more to report

Treasurer's Report (10:59):

- Total balance = \$27,951
- American Express fiasco has been settled and they have refunded us the charges
- Our Web.com account is being shut down and Eric is recommending going to GoDaddy for domain registration (\$6/month versus \$20 for Web.com)
- Danielle raised concern regarding email administration and Shawn indicated that he'd already talked to Eric and that Eric said that he would check everything that would be impacted

Next Meeting:

- 27 September 2012, 9:30 AM PST (10:30 AM MST)

Motion to Adjourn (11:00):

Dan Narsavage *moved to motion to adjourn* at 11:00 AM MST, seconded by Shawn Stubbers, and *passed* unanimously by acclamation