

# *Northern Rockies URISA*

## Board Meeting Minutes

Thursday, 04 October, 2012

### **Call to order:**

Made by Dennis Hill 10:35 AM MST (all times MST in the rest of this document)

### **Roll Call:**

President: Dennis Hill	(via telephone)
Vice-President: Kindra Serr	(via telephone)
Secretary: Dan Narsavage	(in person)
Treasurer: Shawn Stubbers	(absent)
Member at Large: Laurie Ames	(via telephone)
Member at Large: Kathy von Kienast	(absent)
Member at Large: Ed DeYoung	(absent)

### ***Others present:***

Donna Phillips (via telephone)

### **Approval of Previous Minutes (10:35):**

- Laurie Ames **moved to approve the minutes of the August meeting**, seconded by Kindra Serr, **approved unanimously by acclamation**

### **Re-Missioning Statement (10:36):**

- Kindra and Dan reiterated and briefly discussed the mission statements they had composed.
- Dennis read the compilation of those mission statements compiled by Dan:

"Our mission is to provide for the professional advancement of our members through administration of objective educational forums, organization of professional conferences, and propagation of awareness of geographic initiatives and activities in Idaho and the surrounding region."
- Dan Narsavage **moved to replace the mission statement as currently contained in our bylaws with the mission statement just read by Dennis.**
- Donna Phillips requested clarification on whether or not changes to the bylaws could be accomplished by the board or whether they must be ratified by the general membership.
- Always at the ready, Kindra consulted the bylaws themselves and determined that, "Bylaws may be revised, mended, or repealed by 2/3 majority vote of the Board with subsequent approval by the URISA Board of Directors."
- Not having 2/3 of the board present, Donna suggested we perform the vote of the board online.
- Kindra then asked if the mission statement was part of the bylaws.

- Subsequent discussion determined that we should table the motion until we can determine whether or not the mission statement is part of the bylaws. Further discussion regarding the proposed mission statement and whether or not it belongs in the bylaws can be had online. Dan will conduct this discussion and vote via email, votes to be tallied one week in advance of our next meeting.
- Donna noted that the mission statement was taken from Article II ("Objectives") of the bylaws, and she suggested that if the new mission statement conflicts with that article there should be an amendment to the bylaws.

## **Nomination Committee for the 2013-2015 Board (10:47):**

- Dennis reported no progress on this, and suggested putting this off until next meeting

## **How this chapter communicates with URISA (10:48):**

- Dennis reported dealing with national URISA minimally, and noted that we can hopefully get a report from someone who attended the national conference
- Donna asked who on this board wanted to take on the role of liaison with national URISA
- Dennis suggested that Donna forward all communications with national URISA to Kindra and Dan
- Dennis put off finishing this conversation until our next meeting

## **Altering the duration of membership (10:41):**

- Dan voiced support for a two-year membership duration and for membership terms to be bounded by the conferences.
- Dennis asked for comments regarding prices for membership
  - Dan voiced support for changing our membership fees from \$25/year to \$35/2 years, and also suggested the possibility that registration for a conference includes the cost of membership. That way there is no question: for those who attended the last conference, those are members until the next conference.
  - Dennis noted that we will also have to accommodate people unable to attend a conference but want to be members
  - Kindra noted that the \$35 fee for non-attendees' memberships is reasonable, and that met with approval from Donna and Laurie
  - After some discussion it was generally agreed not to pro-rate memberships purchased between conferences
- Dennis asked Kindra to put together a plan for changing our bylaws given the input from this conversation and to present it at our next meeting.

## **Motion and vote regarding Dr. Kituku's keynote address (11:00):**

- Dan read the following from an email thread conducted over the last month:
 

On Wednesday, August 29 2012, Dan Narsavage moved that the board approve the expenditure of \$750 as a 50% deposit to reserve Dr. Kituku for a keynote speech and a workshop at the 2013 Intermountain GIS Conference. That motion was seconded on Wednesday, August 29, by Laurie Ames, and it was approved by a roll call vote in which Dan Narsavage, Dennis Hill, Laurie Ames, and Shawn Stubbers voted yes and everyone else abstained.

## Conference Planning Report (11:02):

- Dan reports, "Danielle sent an email to the board, and I don't have much to add to that. From my perspective, vendor coordination is moving a little sluggishly because Cvent is moving sluggishly, and that's because Cvent has recently made some significant changes to their interface so Betty is trying to wrap her head around those changes while she's trying to help me wrap MY head around everything for the first time. So Cvent is the bottleneck at this point. However Betty reported earlier that it might be possible to have the website and registration open by the end of this week. I haven't confirmed that with her more recently."
- Dennis noted that there has been serious confusion among members and that we need to be crystal clear for attendees that the cooperative with ISPLS has not resulted in an entirely joint conference, and registrants for the Intermountain GIS conference will not be admitted to the ISPLS conference in the second part of the week.
- Dennis reports inadequate progress being made on workshops. Since we are sharing vendor revenue then we need to have solid workshop offerings and attendance in order to make money.
- Kindra has created a survey for conference workshops, and it will be shipped to members on Friday. She will send it to Laurie for review and then release it to the public.

## Vice-President's Report (11:10):

- Kindra asked everyone to keep thinking of newsletter content. The next one is due out in the first couple weeks of November.

## Next Meeting:

- 25 October 2012, 9:30 AM PST (10:30 AM MST)

## Motion to Adjourn (11:11):

Dan Narsavage *moved to motion to adjourn* at 11:00 AM MST, seconded by Kindra Serr, and *passed* unanimously by acclamation