

Northern Rockies URISA

Board Meeting Minutes

Thursday, 23 January, 2013

Call to order:

Made by Kindra Serr at 10:37 AM MST (all times MST in the rest of this document)

Roll Call:

Present:

President: Dennis Hill

Vice-President: Kindra Serr

Secretary: Dan Narsavage

Treasurer: Shawn Stubbers

Member at Large: Laurie Ames

Conference Committee Chair: Danielle Favreau

Absent:

Member at Large: Ed DeYoung

Member at Large: Kathy von Kienast

Approval of Previous Minutes (10:39):

- Laurie Ames ***moved to approve the minutes of the December 2012 meeting***, seconded by Dan Narsavage, ***approved unanimously by acclamation***

Conference Planning Report (10:40):

- Danielle reports that:
 - 41 days out from the conference, but things are moving a bit slowly
 - 24 individual registrations, of which 1 is a one-day registration
 - 8 vendors registered
 - Many people who are committed to registering have still not done so, so the numbers will improve
 - First week of February is when we must make a food commitment to the hotel
 - Upcoming expenses will include expenses for workshop administration
 - Reserved rooms at the Idaho Water Center for two workshops: Cartography & Flash
 - Been in contact with BCAL for hosting ArcGIS Server workshop & waiting for confirmation of availability
 - No numbers on workshop registration available for this meeting
 - Facilities are getting wrapped up, just getting into the final stretch

- Dr Kituku has asked for contact information of people attending the conference in order to tailor his presentation to their needs, and Danielle asked permission to provide him with information for board members planning to attend the conference. None in attendance objected.

Nomination Committee (10:43):

- Dennis has a few people in mind but has not spoken with any of them yet.

How this chapter communicates with URISA (10:47):

- Dennis forwarded stuff to the board from NR URISA
- National has a new committee named "TAB" to improve interaction
- It appears that the fees for National URISA are now proposed to be \$500/year.
- Danielle noted that URISA conference insurance is an additional \$500.
- None of this has been implemented yet.
- Danielle noted that a summary of these changes should be in the business meeting (perhaps assisted by Greg Babinski)

Altering the duration of chapter membership (10:52):

- Before pushing it to national, we must put the issue to the general membership. The "survey monkey" survey is ready to go, and Kindra will ship that out after the new year.

Operating budget (10:54):

- Shawn sent an email on December 27th containing a summaries of expenses and income for the past few years
- After some discussion, Dennis asked everyone to review this email and the attached document in preparation for a discussion of a new operating budget at the February meeting.
- Kindra asked to see a list of operating expenses so we know what to expect in a typical year.

Cvent Bill Payment (11:02):

- Shawn Stubbers ***moved that we pay the bill for Cvent of \$2,910 for a two-year contract, for 2013-2015***, seconded by Kindra Serr, and ***approved unanimously by acclamation***.

[Secretary's note: There was a gap in my recording here. I don't know how large a gap it was, but I don't think it was more than a minute and I don't think it omitted anything terribly important.]

President's Report (11:05):

- Dennis has nothing in addition.

Vice-President's Report (11:05):

- Kindra has nothing in addition.

Secretary's Report (11:05):

- Dan read the results of a vote via email in order to fulfill the prophecy.
 - Shawn Stubbers **motioned via email for a payment of \$200 to Survey Monkey for their "Select" service with the expectation that Idaho State University's GIS TReC will reimburse half of that amount for their part in our shared use of this service.** That motion was seconded by Kindra Serr. **Laurie Ames, Kindra Serr, Dan Narsavage, and Dennis Hill voted in favor.**

Treasurer's Report (11:06):

- Previous reconciled balance: \$30,683.38
- Deposits (mostly from conference registration): \$1,678.17
- Expenses: \$372.48
- Ending reconciled balance: \$31,987.07

Members at large (11:08):

- Laurie has nothing to report.

Next Meeting:

- 20 February 2013, 9:30 AM PST (10:30 AM MST)

Motion to Adjourn (11:12):

Laurie Ames **moved to motion to adjourn** at 11:04 AM MST, seconded by Dan Narsavage, and **passed** unanimously by acclamation