

Northern Rockies URISA

Board Meeting Minutes

Wednesday, 20 February, 2013

Call to order:

Made by Dennis Hill at 10:30 AM MST (all times MST in the rest of this document)

Roll Call:

Present:

President: Dennis Hill

Vice-President: Kindra Serr

Secretary: Dan Narsavage

Treasurer: Shawn Stubbers

Member at Large: Laurie Ames

Past President: Donna Phillips

Conference Committee Chair: Danielle Favreau

Absent:

Member at Large: Ed DeYoung

Member at Large: Kathy von Kienast

Approval of Previous Minutes (10:30):

- Shawn Stubbers ***moved to approve the minutes of the January 2013 meeting***, seconded by Kindra Serr, ***approved unanimously by acclamation***

Conference Planning Report (10:31):

- Votes for the the Excellence in GIS Award are due from the Board
- Danielle sent documents reporting the latest projected conference income/expenses:
 - Expenses: \$26,500
 - Revenues: \$20,798
- Danielle reports that she is doing her best to trim things down and registrations are still trickling in
- Shawn reports that several payments are still outstanding, and Danielle reports that is expected.
- Danielle also points out that workshop income is not taken into account in the revenues in her report
- Danielle noted that there are serious difficulties to be overcome in planning the workshops:
 - The Flash workshop has no registrants whatsoever--we can scratch it right now
 - The HAZUS workshop only has one registrant, and this is far from expected
 - Perhaps due to a federal spending moratorium in place for anything past 1 March.
 - ArcGIS for Server was planned for the BCAL lab but that lab's computers will not support ArcGIS for Server version 10.1

- The ArcGIS Online workshop is scheduled as a workshop, but they have also submitted an abstract for the vendor track that is all ArcGIS Online. Does Shane think the workshop is a vendor track presentation?
 - If that is the case then perhaps canceling the workshop & keeping the vendor track is the way to go.
 - Danielle will continue sorting that out with Dennis & Dan.
- We have to fill space for three presentations, but other than that it is a really strong schedule.
- Dennis reports having spoken to Bill Farnsworth regarding informing NIFC and other fire-related organizations regarding the fire-specific track at the conference, and he will touch base with Bill again to make sure that happened.
- Danielle reports that the mobile app is available and is at <http://intermountaingisconference2013.sched.org/>, it will be updated with more information as the conference schedule solidifies.
 - Abstracts & bios will be going in there on Monday
 - Dan will make a QR code for this using his bitly account
- Danielle met with the ISPLS people on Friday 15 Feb
 - Their registration numbers are low as well.
 - We plan to be cutting them a check for their share of the vendor profits and our share of the cost for Ray Hintz, and that is slated to be roughly \$3800.
- Doing our best to trim costs wherever possible, but we have provided an excellent venue and simply haven't been able to convince any more people to register.
- We have a lot of posters since student scholarships were given first to those presenting.
 - We may have to split up the poster judging to accommodate them all
- Dennis asked how long we should wait for the workshops to reach minimum registration before canceling them
 - Danielle thinks that Conflict management and HAZUS can wait until the day of the workshops since the presenters are already committed to being at the conference for other commitments.
- Dennis said that he would beat the bushes for break sponsors.
- Danielle noted to Shawn that bills for our expenses haven't been sent yet but they are coming, and similarly payments will trickle in between now and a week or two post conference

Nomination Committee (11:02):

- Dennis reports his requests for nominations have yielded none.
- Nominations may take place at the conference since arm twisting can be done better in person than remotely.

Report on survey regarding altering membership duration (11:03):

- Kindra says the survey was open for a couple weeks, we had fifteen responses with only one person dissenting with the decision to alter membership to begin and end at the conferences.

Setting an operating budget (11:05):

- Dennis suggested doing this after the conference so we have solid numbers for revenue.

- Kindra noted that there will likely be a post-conference meeting and it would be prudent for all of the Board to attend that meeting.

Treasurer's Report (11:07):

- Credit card revenue items from Cvent have identifiers, but those don't correspond to any identifiers that he is getting from the bank.
 - Shawn is working with Bank of America, CapitalOne, and others to clarify the situation.
 - Until such a clarification, Shawn cannot fully reconcile the account
- Previous balance according to Bank of America statement (31 January, 2013): \$31,989
- Ending balance according to Bank of America statement: \$36,443
- During phone conversations regarding reconciliation difficulties, BoA quoted available balance of \$42,590
- Shawn will send ISU GIS TRcC a bill for \$102 for their half of the Survey Monkey subscription (reference motion passed in January 2013 meeting)

How this chapter communicates with URISA (11:11):

- Donna had a meeting with the National URISA people and will have another one in March
- They're trying to get their transition plan in place for moving to the new organizational arrangement

President's Report (11:12):

- Dennis has nothing in addition.

Vice-President's Report (11:13):

- Kindra has nothing in addition.

Secretary's Report (11:13):

- Dan has nothing in addition.

Members at large (11:13):

- Laurie has nothing to report.

North Idaho Conference (11:15):

- Donna reports that the North Idaho Regional Resource Center met recently.
- They are interested in helping to organize the next Intermountain GIS conference
- The general consensus of that group was that it did not make sense to have a conference as far north as Coeur d'Alene because of travel restrictions. Lewiston was suggested but no one knew of a venue that could accommodate both the conference and lodging necessary for the Intermountain GIS conference.
- Shawn mentioned the Lewiston Red Lion, and indicated that he would talk with Bill Reynolds regarding this.
- Danielle noted the necessity of having a location locked down at least a year in advance of the conference.

Next Meeting:

- 28 March 2013, 9:30 AM PST (10:30 AM MST)

Motion to Adjourn (11:18):

Dan Narsavage *moved to motion to adjourn* at 11:04 AM MST, seconded by Kindra Serr, and *passed* unanimously by acclamation