

Northern Rockies URISA

Board Meeting Minutes

Thursday, 18 July, 2013

Call to order:

Made by Dan Narsavage at 11:07 AM MST (all times MST in the rest of this document)

Roll Call:

Present:

President: Ed DeYoung
Secretary: Dan Narsavage
Treasurer: Shawn Stubbers
Member at Large: Susan Parsons
Member at Large: Donna Phillips
Past President: Dennis Hill

Absent:

Vice-President: Jennifer Grew
Member at Large: Kirk Becker

Approval of Previous Minutes (11:07):

- Dan Narsavage ***moved to approve the minutes of the June 2013 meeting***, seconded by Donna Phillips, ***approved unanimously by acclamation***

Transitioning to the new board (11:10):

- Dan reported that Kindra and Jennifer were both unable to make this meeting but have been working independently to transfer Vice Presidential stuff.
- Dan reported having yet to hear from Kirk Becker
- Susan Parsons asked what exactly a member-at-large position entails
 - Donna suggested that members at large are asked by the board to help with special committees such as the nominating committee, education workshops, and the like
 - Shawn encouraged Susan to make sure to add her input during the board meetings
- Ed brought up updating the paperwork for the checkbook
 - Shawn said he's got the signature card and that the paperwork should be on its way
- Donna mentioned binders being given from outgoing board members to their incoming counterparts
 - Usually that comes from the VP or chair
 - Ed reported not having yet received a binder from Dennis.
 - Donna will create new binders for everyone

Chapter Maturity Assessment (11:17):

- Susan reported not having received the Chapter Maturity Assessment documents.
 - Dan figured he forgot to send it to the new board members and will send the newest document ASAP
- Donna gave a quick synopsis of International URISA's plans to bring the chapters more fully into the fold.
- Assessment documents are due July 30th along with the Chapter of the Year nomination.
- From the document discussed at the last board meeting, Donna has added a few things:
 - Total members of 84 this year & 56 the previous year—we grew
 - Six NRURISA members are National URISA members (that's pretty much the officers)
- To complete this document, we must:
 - determine the top three chapter goals for the upcoming year
 - Donna couldn't find this in meeting minutes or conference notes
 - What three training & educational programs would we like URISA to develop?
 - Danielle Favreau sent Donna "How to tap into and/or assist with K-12 activities and initiatives as they relate to the GIS profession"
 - We need two more ideas
 - What are the three top issues for CAB?
 - Shawn asked what the previous goals were. Donna reported asking Dennis for that information but she hasn't heard back. Dan said that he would look through the previous year's meeting minutes.
 - Shawn noted that our members just last year clearly indicated that our conferences are at the top of the list of their expectations for this organization, and that should be a goal.
 - Ed noted that we can focus on goals for the intervening years
 - Donna noted that when people could travel we sponsored workshops
 - Ed suggested we explore webinar options for continuing to sponsor workshops in the age of restricted travel
 - Susan asked what type of subjects would be appropriate for a webinar, broad or specific
 - Ed thinks specific
 - The goals we arranged are:
 - To continue to offer a bi-annual conference
 - To work collaboratively with other entities in an ArcGIS Online presence
 - To explore training in a webinar format to assist our professionals with training opportunities
 - Several members questioned the viability of the goal regarding ArcGIS Online
 - Dan suggested a possible alternative goal to be along the lines of being more participative & influential in development of CAB
 - Susan asked what sort of influence Dan was referring to
 - Dennis left the meeting
 - Dan noted this isn't necessarily a good idea but just a brainstorm
 - Shawn suggested we revisit the chapter's mission statement would be good to develop goals
 - Donna noted that the "stimulate research" portion of the mission statement fits with the ArcGIS Online idea

- Susan noted perhaps looking into open-source solutions for this same idea might be beneficial
- Dan suggested rewording the ArcGIS Online goal to be platform-neutral
- Donna suggested, “To investigate opportunities to collaborate with other entities as it relates to online sharing opportunities”
- Dan & Susan refined that suggestion to, “To facilitate collaboration among GIS professionals and their affiliated organizations as it relates to online sharing of data and tools.”
- Goals having been decided, Donna revisited training ideas
 - Ed indicated that he would look into those and get back to Donna
 - Susan suggested web APIs
- Dan volunteered to help with the goals for the CAB

Chapter of the Year Nomination (11:56):

- Danielle nearly completely the document. Donna needs the board to review it and vote on it.
- Donna also needs to hear from Dennis regarding last year’s goals
- Dan will look into finding those goals
- Ed asked when both of these documents should be sent
- Donna would like the documents sent by the 25th

President's Report (12:01):

- Ed welcomes the new board members.

Vice-President's Report (12:01):

- Jennifer Grew is absent.

Secretary's Report (12:01):

- Dan has nothing to report.

Treasurer's Report (12:02):

- Shawn hasn’t reconciled since the last meeting. Last reconciled balance was \$30,435.

Chapter Advisory Board Representative (12:02):

- Donna has nothing else to report.

Members at large (12:02):

- Susan has nothing to report.

Next Meeting:

- 22 August 2013, 10:00 AM PST (11:00 AM MST)

Motion to Adjourn (12:03):

Donna Phillips *moved to motion to adjourn* at 12:03 PM MST, seconded by Dan Narsavage, and *passed* unanimously by acclamation.