

# Northern Rockies URISA

Board Meeting Minutes ~ Thursday, June 15, 2017

## Call To Order: 3:03 PM MDT

### Roll Call:

#### *Present:*

- President: Dan Narsavage
- Secretary: Greg Newkirk
- Member at Large: Kayla Kruse
- Member at Large: Kara Utter
- Secretary (new): Gina Price
- Treasurer: Jennifer Gilley
- Vice-President (new): Geoff Klein

#### *Absent:*

- Member at Large: Angie Haddock
- Vice-President: Kindra Blair

### Approval of Minutes:

Dan made a motion to approve the meeting minutes from the May board meeting, seconded by Kayla. The motion was approved unanimously by acclamation.

### Old Business:

- None

### New Business:

#### **Item 1: Reimbursement of URISA National Dues for Board Members**

- Dan confirmed who would need to be reimbursed for URISA national membership dues. These individuals will need to submit receipts to the treasurer via email, as well as their mailing addresses.
  - Geoff Klein
  - Gina Price
  - Kara Utter

### **Item 2: GIS Pro Conference in JAX October 23-26, 2017**

- Dan stated that someone from the NR URISA board needs to attend the GIS Pro conference in October. Their main task would be to represent the board at the URISA chapter meeting
- Jenn stated that the board reimburses up to \$2,000 for transportation, lodging, and food.
- Dan also stated that, in the past, we have received one registration free for a board member attending the GIS Pro Conference when we have completed the Chapter Maturity Assessment.

### **Item 3: Updating the bylaws**

- Greg introduced proposed changes to the bylaws that would eliminate the Vice-President board position, and create the President Elect and Past President board positions.
- Dan suggested that the secretary and treasurer positions should have staggered two year terms, so that there would not be two new board members in these two positions each election year. The same was suggested for the Member at Large positions.
- Greg suggested that one person from each category should stand for election next year for a new two-year term.

## **Reports:**

- President – Dan said thank you for the honor of being president.
- Vice-President – Absent
- Secretary – Greg also expressed his gratitude
- Treasurer – Jenn stated that two parties had requested reimbursement for conference workshops
  - **Greg** made a motion to authorize payment, **Dan** seconded the motion. The motion passed unanimously.
  - Jenn stated that she had three (3) large totes and other materials that she needed to send to Kara. Geoff stated that he could get those materials to Kara.
  - **Dan** made a motion to authorize reimbursement of shipping costs to Jenn up to \$100.00, **Greg** seconded the motion. The motion passed unanimously.
  - Jenn stated that the URISA account now has a balance of \$40,938.08. She advised the incoming Treasurer Kara to purchase stationary supplies (stamps, envelopes, etc...) and to open a post office box for board correspondence.
  - **Dan** made a motion to authorize reimbursement for stationary supplies and a PO Box for Kara up to \$100.00, **Greg** seconded. The motion passed unanimously.
- Members at Large

- Kayla – Stated that the website had not been updated yet to reflect the change in board members. She requested that new board members email her their information (name, position, possible work organization.)
- Kara – nothing to report
- Angie - Absent

### **Next meeting:**

- Thursday, July 20, 2017 at 2:00 pm PT / 3:00 pm MT

### **Adjournment: 3:54 PM MT**

Kara made a motion to adjourn, Jenn seconded. The motion passed unanimously.